

Legion Leadership met at AL-Dept of IL HQ at 1 pm on September 27, 2025.

The meeting was called to order at 1:00 pm by Chairman T. Latham. Opening ceremonies were completed.

The committee was visited by Commander Roy E. Smith, Sr. Vice C. Latham, Adjutant Theilen, and Membership Director Monroe.

Members Present: T. Latham, R. Walker, J. Buford, D. Horn, M. Aaron excused.

The previous work of the Committee was reviewed:
Developing Leadership Training, Convention training

- Delivery options, training page, and the Leadership Manual.
- A training repository page is still needed on the Department of Illinois website.

The following unfinished business was discussed.

- The development of a Leadership Manual by October 20, 2024.
- Current training areas: Commander, Sr Vice, Jr Vice, Adjutant, Finance, Service Officer.
- Areas for consideration: Chaplain, Judge Advocate/ Effective Meetings, Legal Aspects of a Post, Sgt at Arms, Programs: Preparation and Delivery, Recruitment and

Retention, CPR, MyLegion, Rituals of the American Legion, Public Relations/Communications.

The committee members will evaluate other training manuals to eliminate duplication and consider what should and should not be in the Leadership Manual.

Goals for the Year:

- Completing the Leadership Manual
- Expand the Training Program
- Complete Training for Divisions

Schedule Training Tentative Locations

1st Div- TBD

2nd Div-Nov. 1, 9 am to 2 pm Ottawa, IL

3rd Div-Nov. 8, 1 pm to 4 pm Canton, IL

4th Div- Nov. 9, 1-4 pm, Champaign, IL

5th Div-TBD

Additional Work Assigned to the Committee

Manual work and edits weekly to the Leadership Manual

Review Four Pillars:

Americanism-Buford

National Security-T. Latham

VA&R- R. Walker

Youth Programs- Horn

Closing ceremonies were held with adjournment at 1:42 pm