



# Community Service Committee Program

THE AMERICAN LEGION  
DEPARTMENT OF ILLINOIS  
PO BOX 2910  
BLOOMINGTON  
ILLINOIS 61702

# 2024



Legionnaires spend countless volunteer hours participating in parades, funerals, holiday activities, historical services, local benefits, fundraisers, local dedications, and many more. Legionnaires show spirit and positivity for their communities. It is often that a community “feels” the uplifting spirit we provide through our efforts.

## Community Service Creates MEMBERSHIP

An outstanding, well organized, well executed and well publicized Community Service Program is one of the major responsibilities of every American Legion Post. We encourage all posts to do projects each year. Keep track of these projects and submit them to the Department of Illinois each year in your Consolidated Post Report. This will help with paperwork that you are already submitting!

Posts should also track their projects on the enclosed Department Commander's Community Service Award application found in this brochure. Many posts will be surprised at how many fine projects they complete in a year. And this is good for Post Membership to know too! Turn this form in to be honored with an award for your successful community service projects.

Projects may come from activities wanted or needed in the community each year. They may be special projects like a new memorial project for Veterans or a historical community figure. Sometimes, the projects are related to national disasters (i.e. flood, fire, tornado etc.). All projects require a good amount of organization, supervision and dedication to complete. Legionnaires must work together as a Post and often in coordination with other organizations. Be VISIBLE in your communities!

**OUR MOTTO FOR THE YEAR: Be V.I.S.I.B.L.E.**

**Volunteer. Inspire. Serve. Impact. Build. Lead. Encourage.**

## **2023-2024 Awards Given by Community Service Committee:**

1. **DEPARTMENT COMMANDER'S COMMUNITY SERVICE AWARD:**

This award provides an opportunity for every Post, regardless of size to gain recognition for the many worthwhile projects that they participate in within their own communities. The purpose of this program is to recognize Posts that are not able to qualify for the HALL OF FAME AWARD. Illinois Posts may submit their Department Commander's Community Service Award application for projects completed between May 1, 2023 and April 30, 2024. See contest rules for details.

2. **POST NEWSLETTERS:**

Illinois Posts may submit their newsletters (published between May 1, 2023 and April 30, 2024) for judging. See contest rules for details.

3. **POST SCRAPBOOKS:**

Illinois Posts often record their projects and historical data. Posts may submit scrapbooks (of events taking place between May 1, 2023 and April 30, 2024) for judging.

4. **HALL OF FAME AWARD:**

Please review the award rules for details. This award is separate from the Department Commander's community service award(1).

Awards are broken down according to size of post. There will be a total of 3 awards (1st, 2nd and 3rd Place) for each group. The groups are ; 15–100 members, 101–200 members, 201–400 members and 401 and up. All other entries will receive "Honorable Mention" citations.

***DEADLINE FOR ENTRIES: APRIL 30, 2024***

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## Community Service Committee

1st Div., 9th Dist.	<b>Josefina Frances, Vice Chairman</b>	Roselle 60172	jfrances1115@gmail.com	(H) 708/466-6317
2nd Div., 13th Dist.	<b>Jerry Howard, Chairman</b>	Galena 61036	jerryhow2014@gmail.com	© 815/990-4641
3rd Div., 15th Dist.	<b>William J. Seward</b>	Canton 61520	feller1962@att.net	© 309-338-3595
4th Div., 19th Dist.	<b>Ronald Hoffman</b>	Fisher 61843	rehoffma@mchsi.com	©217/649-1412
5th Div., 25th Dist.	<b>Gary Reynolds</b>	Carterville 62918	reynoldsgk@comcast.net	© 217/494-0601

# POST COMMUNITY SERVICE WORKSHEET

Date \_\_\_\_\_

Service Type \_\_\_\_\_ No. of Members Involved \_\_\_\_\_

Service for \_\_\_\_\_

Member: \_\_\_\_\_ YES \_\_\_\_\_ NO

Service held at \_\_\_\_\_ TIME \_\_\_\_\_

FUNERAL \_\_\_\_\_ PARADE \_\_\_\_\_ DEDICATION \_\_\_\_\_ BENEFIT \_\_\_\_\_ OTHER \_\_\_\_\_

## NAMES OF MEMBERS INVOLVED:

*(If additional space is needed please use a blank sheet of paper and attach to this form)*

1.	2.	3.
4.	5.	6.
7.	8.	9.
10.	11.	12.
13.	14.	15.
16.	17.	18.
19.	20.	21.
22.	23.	24.

Distance Traveled: \_\_\_\_\_ Man Hours Involved: \_\_\_\_\_ Cost: \_\_\_\_\_

Post Adjutant or Person in Charge: \_\_\_\_\_

\_\_\_\_\_  
(signature)

- This form is for tracking purposes and can be duplicated as needed.
- This form is to be filed with the Post Adjutant after each event.
- ADJUTANTS: Maintain this form on file to aid in filling out Community Service and Consolidated Post Report Forms.

# DEPARTMENT COMMANDER'S COMMUNITY SERVICE AWARD APPLICATION

Post Name \_\_\_\_\_

Post No. \_\_\_\_\_ District \_\_\_\_\_ Division \_\_\_\_\_

Post Location (City) \_\_\_\_\_ Zip \_\_\_\_\_

***Prerequisite: Please submit a brief explanation of each project (by number) with this form.***

PROJECT #	PROJECT TYPE	NUMBER OF POST	TOTAL PROJECT
1	Ambulance Service		
2	American Legion Riders		
3	Athletics		
4	Blood Donor Program		
5	Boy Scouts		
6	Boys State		
7	Cancer Awareness		
8	Care for Community Property		
9	Chaperone Service		
10	Christmas Baskets		
11	Color Guards		
12	Community Activities in Legion Home		
13	Community Park Development		
14	Community Recreation Program		
15	Community Service Veterans Affairs		
16	Disaster Relief		
17	Drill Teams & Drum Corps		
18	Education Week & School Awareness		
19	Emergency Shelter		
20	Erection of Flag Poles & Memorials		
21	Flag Education		
22	Get Out the Voters		
23	Jr. Bands		
24	Marksmanship		
25	Observance of Patriotic Holidays		

Clip this Post Community Service Report and send to Dept. of IL Headquarters Office

## DEPARTMENT COMMUNITY SERVICE AWARD, Cont.

PROJECT #	PROJECT TYPE	NUMBER OF POST MEMBERS INVOLVED	TOTAL PROJECT HOURS
26	Oratorical Contest		
27	<i>Drug Abuse</i>		
28	<i>Handicapped Children</i>		
29	<i>Health Research</i>		
30	<i>Immunization</i>		
31	Parties and Dances		
32	Physical Fitness Programs		
33	Safety, Law & Order		
34	School Recreation Equipment		
35	Senior Citizens Assistance		
36	Sons of The American Legion		
37	Toys for Underprivileged		
38	Youth Activities		
39	Youth Recognition Day		
40	Honor Guard/Funeral Details		
41	Others:		
42			
43			
44			
45			

Complete the Department Commanders Community Service Award Application (including a brief explanation of each project by number) and mail these forms to the address below.

Department awards will be presented to posts who have submitted entries with a large number of Community Service Projects. Consideration will be given to the number of members involved, total hours of service and community involvement. The applications must be at Department Headquarters by **April 30, 2024**. **Complete the Post Community Service Report and Award Application and mail both forms together to:**

THE AMERICAN LEGION – DEPARTMENT OF IL  
2720 E. Lincoln St. BLOOMINGTON, IL 61704  
C/O: DEPT. ADJUTANT

Total Projects \_\_\_\_\_ Total members Involved \_\_\_\_\_ Total Project Hours \_\_\_\_\_

Number of members at Close of Books 2023 \_\_\_\_\_

Signature of Post Adjutant or Post Commander \_\_\_\_\_

# POST NEWSLETTER & POST SCRAPBOOK CONTEST RULES

- ★ **ALL NEWSLETTERS**— (other than newsprint) Enter according to the type of newsletter you publish.
- ★ **NEWSPRINT**— Issues printed on newspaper quality paper.
- ★ Only one newsletter category per post; *however, you can also enter the Post Scrapbook category.*
- ★ Only one copy of 3 separate issues may be submitted. **More** or **Less** than 3 issues will disqualify entry.
- ★ Judging is based on general content, Legion program news, originality, art, composition and general appearance.
- ★ **SCRAPBOOK**— Must be composed of news clippings, photos of post activities dated and identified as to publications they appeared in. Clippings must be arranged by month with emphasis on local news clippings.
- ★ Judging is based on post news content, Legion programs, chronological mounting, dates indicated, neatness and originality.
- ★ Scrapbooks will be displayed at Department Convention and returned.
- ★ The committee reserves the right to disqualify any entry which in the opinion of the judges has been placed in an incorrect category.
- ★ **DEADLINE FOR ENTRIES— APRIL 30, 2024.** Entries must be for the period of **MAY 1, 2023 to APRIL 30, 2024.**
- ★ Entries **MUST** be sent in and/or post marked NO LATER than **APRIL 30, 2024.** An entry form (below) **MUST** accompany each entry. Extra entry forms are available at Department Headquarters.
- ★ Securely fastened entry form to the first page of the scrapbook or newsletter or newsprint being submitted.
- ★ All entries **MUST** be signed by the **Post Commander or Adjutant.**
- ★ **AWARDS**— Awards are broken down according to size of post. There will be a total of 3 awards (1st, 2nd and 3rd Place) for each group. The groups are ; 15–100 members, 101–200 members, 201–400 members and 401 and up. All other entries will receive “Honorable Mention” citations.
- ★ Clip entry form (below) and submit both Entry and form to:

Community Service, C/O Dept. Adjutant  
The American Legion, Dept. of IL 2720 E. Lincoln St.  
Bloomington, IL 61704

## POST NEWSLETTER OR NEWSPRINT OR SCRAPBOOK ENTRY FORM (Check only one category per entry form)

<input checked="" type="checkbox"/>	POST SCRAP BOOK CATEGORY		Editor's Name:	
	OR	TYPE OF NEWSLETTER		
	POST NEWSLETTER CATEGORY	<input checked="" type="checkbox"/> (Check only one)	Address:	
		All Newsletters (except Newsprint)	Phone:	
		Newsprint	Post Name:	
SIZE OF POST (Check only one)			Post Address:	
15–100 Members			Post No.:	District No.:
101–200 Members			Division No.:	
201–400 Members			Name of Publication:	
401 + Members			Printed By:	
			Number of Issues Yearly:	

Signature of Post Commander or Adjutant

Address, city, state, zip



# HALL OF FAME AWARD

To be eligible for consideration for the Hall of Fame Award, entries must be entirely UNSELFISH service to comrades or to veterans in general. Commendable projects in which the Post reaps any benefit are NOT considered candidates for the Hall of Fame Award.

The Hall of Fame Award is for ONE outstanding activity by an individual Post or in conjunction with another Community Organization with the Post doing at least 2/3 of the project. This must not be confused with the Community Service Citation regularly issued by National Headquarters.

Each year, the Department of Illinois gives recognition to the Post within the Department that has rendered the most outstanding, unselfish and distinguished service.

This recognition is in the form of the Hall of Fame Award. Two bronze plaques are properly inscribed with the name of the winning Post, a brief description of the project, and the names of the Commander and Adjutant of the Post and of the Department and the Department Community Service Committee Chairman.

One plaque is placed permanently in the Hall of Fame in the Department Headquarters. Its counterpart is presented to the winning Post. Formal presentation will be made at the Department Convention.

Mail entries for the Hall of Fame Award in the form of a scrapbook containing pictures, letters, financial expenses (photocopies of cancelled checks), newspaper clippings and any other supporting data accompanied by a report containing a complete outline of the project - be at Department Headquarters **NO LATER THAN APRIL 30, 2024**. If a question arises, please contact the District or Division Chairman before submitting your entry to Department Headquarters for judging.



**\* \* \* ABSOLUTELY NO VIDEOS or DVD's \* \* \***

**2023 HALL OF FAME RECIPIENT:**

**FICKBOHM-HISSEM POST 193**

**FOR DEDICATION IN HONOR OF MOH RECIPIENT SGT  
HENRY H. TAYLOR AT 2023 U.S. GRANT PILGRIMAGE IN  
GALENA, IL**

