

THE AMERICAN LEGION DEPARTMENT OF ILLINOIS

For God and Country

P.O. Box 2910, Bloomington, Illinois 61702-2910
2720 E. Lincoln Street, Bloomington, Illinois 61704-6010

DATE: August 2019
TO: District and Division Adjutants
FROM: Martin F. Conatser, Department Adjutant
SUBJECT: **DEPARTMENT COMMISSION-COMMITTEE APPOINTMENT RECOMMENDATION**

Per mandate at the 1987 Convention, the enclosed form is being routed to the District Adjutant for proper handling and submission to Division to be forwarded to Department Headquarters. If any questions arise in the processing of this form, please don't hesitate to call your Department Headquarters for clarification.

2019-2020 Recommendations to Department Commissions/Committees

Enclosed is a supply of forms (No Carbon Required) to recommend your Division representatives to hold positions on Department Commissions and Committees. Your incoming 2019 - 2020 Division Commander may receive many of these completed forms from his District Commanders upon his request or in August 2019. He will use these forms to compile his recommendations to the Department Commander on Wednesday, September 4, 2019 prior to the September 14, 2019 D.E.C. meeting.

Department Commander has set his appointment meetings as follows:

Wednesday, September 4, 2019

Division 4.....9:00 a.m.*
Division 3.....10:00 a.m.*
Division 2.....11:00 a.m.*
Division 1.....1:00 p.m.*
Division 5.....2:00 p.m.*

⇒ Be prepared to start earlier as meetings may be quicker than others.

⇒ Have ALL paperwork in order, and have a form for each appointment.

Cc: Department Commander

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NO CARBON REQUIRED

* **DEPARTMENT:** Send **WHITE** copy to Department Headquarters

* **DIVISION COMMANDERS:** Retain **YELLOW** copy

(Submit to Department Commander upon request)

* **DISTRICT COMMANDERS:** Retain **PINK** copy

(Submit to Division Commander prior to Division Organizational Meeting)

Department Commission—Committee Appointment Recommendation Form

_____ Commission / Committee

Recommended for: Chairman _____ Vice Chairman _____ Member _____

Name _____ (Spouse) _____
(First) (Middle) (Last)

Member Identification No. _____

Address _____

City _____ State _____ Zip Code _____

Phone _____ Cell or Business Phone _____
(indicate Cell or Business)

Post Name _____ Post No. _____

District No. _____ Division No. _____ County _____

Military Service:

W.W. I _____ W.W. II _____ Korea _____ Vietnam _____ Granada/Lebanon _____

Panama _____ Persian Gulf _____

Summary or past Legion activities: _____

Summary of experience which qualifies candidate for appointment: _____

Date of Recommendation _____

Recommended by:

District Commander

Division Commander

Approved for: Chairman _____ Vice Chairman _____ Member _____

Department Commander