

AMERICAN LEGION NATIONAL CONVENTION HOUSING RESERVATION FORM

2016 NATIONAL CONVENTION—Cincinnati, OH AUGUST 26—SEPTEMBER 1, 2016

Illinois Housing: Millennium Hotel Cincinnati 150 W. Fifth St., Cincinnati, OH 45202 (Rooms will be assigned on a first come first served basis.)

(Please Print)

NAME: _____ Member of: Legion Auxiliary SAL (Circle one)

ADDRESS _____ Daytime Phone: _____

CITY: _____ ZIP: _____ Email: _____

(To receive your confirmation)



REGISTRATION ONLY

* There is no charge if under the age of 18. *

Registration fee of \$25.00 must be paid to Department for each adult that is to attend the National Convention regardless of housing arrangements. Those individuals who do not pay the registration fee with this form will be responsible for obtaining their own credentials.

ADDITIONAL OCCUPANTS

NAME: _____ Member of: Legion Auxiliary SAL (Circle one)
(If your name is listed above—DO NOT LIST HERE.)

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PLEASE LIST NAMES and AGES

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

PLEASE RESERVE THE FOLLOWING:

King @ \$133.00

Doubles @ \$133.00

ADA King @ \$133.00

ADA Double @ \$133.00

SPECIAL INSTRUCTIONS: _____

Arrival Date _____

Departure Date _____

OTHER APPLICABLE FEES:

Convention Registration Fee: **\$25.00**

Additional Occupant in room: **\$15.00** (3-4 People)

Rollaway Rate Per Day: **NONE AVAILABLE**

Valet Parking (only): **\$22.00 per day**

ROOM RATE (First night): \$ 133.00

FIRST NIGHT ROOM RATE TAX (17.5%): \$ 23.28

ADVANCED REGISTRATION FEE (\$25 Per Person): \$ _____

TOTAL : \$ _____

PAYMENT METHOD:

Check # _____ Make all Checks Payable to: *American Legion Department of Illinois*



Credit Card # _____ Exp. Date _____ / _____

(card type: select one)

(add room rate, tax, and registration fee)

IMPORTANT NOTES: (please read then initial each box indicating you have read and understand the information provided)

- ☐ **REGISTRATION FEE:** Each adult who will attend the National Convention **MUST** pay a registration fee of **\$25.00**. **This includes Auxiliary**. If the registration fee is not paid you will have to obtain your own credentials once you arrive at National Convention. All registration fees should be paid to the **American Legion Department of Illinois** along with all first night's room rent and applicable fees which are required by the Hotel.
- ☐ **CANCELLATIONS AND CHANGES:** All cancellations must be made in writing to the Department Adjutant and **MUST** be in to **Department Headquarters in Bloomington by 4:30 pm on July 22, 2016**. If the cancellation is not in our hands by the date indicated you will be responsible for the first night's lodging to the Hotel. Contact Executive Secretary Christy Rich with any changes.
- ☐ **LATE HOUSING REGISTRATION:** Arrangements will need to be made yourself and registration is to be paid at National at the National Convention Center
- ☐ **RETURN COMPLETED FORM TO:** Department of IL Adjutant or Mail to **American Legion Department of Illinois 2720 E. Lincoln St., Bloomington, IL 61704**

NO CARBON REQUIRED

RETURN WHITE COPY TO DEPARTMENT OF IL

KEEP YELLOW COPY AS RECEIPT